



SUSTAINABRIDGE

ANNUAL REPORT



2019

■ Activity report in Myanmar (October-December 2019)

Overview

The General Incorporated Association of Sustainabridge (hereafter mentioned as SB) has completed the registration in October 1, 2019 in Japan. With all our wishes of happiness for the people of Myanmar, we aim to contribute to the healthy economic development and peace building in Myanmar by tackling a variety of issues created by differences in ethnicity, religion and community. We act as a “bridge“ over which the people of Myanmar can overcome “the differences“ on their own.

The issues prevailing in Myanmar are becoming more complex, thus the cooperation with different stakeholders becomes increasingly important. We aim to lead to solutions by strengthening partnerships with other NGOs as well as with UN agencies, companies, universities, and local governments - with all wisdom in their respective of areas of competence.

SB would take over the project management of the Hpa-an Technical Training School in Karen State, Myanmar, from the certified NPO Bridge Asia Japan (BAJ). It was dully explained to the people concerned, including the national staff. On the other hand, the name on the memorandum is expected to change only by the end of 2020 due to the time constraint.

SB have concluded a subsidy contract with The Nippon Foundation as of December 6, 2019. The total grant of approximately 1.1 million US dollars will be transferred to Myanmar at the request of The Nippon Foundation. Meanwhile, SB proceeded to registration as an international NGO in Myanmar, established a new office and drew up internal rules and regulations.

1. Management for the Hpa-an Technical Training School

For the year 2020, the national staff were explained that SB would assume the management of the school. The hand-over process had been followed during the transitional period.

2. Project of the Lay Kay Kaw Vocational Training Center

In October 4, 2019, SB met with a construction contractor for the center during a workshop hosted by the Nippon Foundation, then proceeded to supervision of their construction work. A temporary office was set up accordingly in the Grade One Hotel in Myawaddy District. Over a year from October 2019, in line with an architectural plan conceived by SB, the contractor engaged by the Nippon Foundation will complete the construction which comprises an elevated tank, a well, two water storage tanks, a generator hut, an office, two workshops and classrooms, a kitchen & dining hall, a dormitory for men, a

dormitory for women, two warehouses, an electric indoor and outdoor wiring, and a water supply pipeline.

3. Yangon office

(1) Contracts for new projects

The project proposals for the Hpa-an Technical Training School and the Lay Kay Kaw Vocational Training Center were approved by the Nippon Foundation and subsequently signed between the two parties as of December 6, 2019. The project covers the period from January to December 2020 with the total subsidy of approximately 1.1 million US dollars.

(2) Preparation for opening an office

SB have designed and produced the logo and set out an SNS strategy (Facebook, Instagram, Tweeter, homepage) and acquired a new account accordingly.

(3) Preparation for registration as an international NGO

SB started to prepare for the registration as an international NGO in Myanmar, upon the completion of the registration in Japan.

(4) The Lay Kay Kaw Vocational Training Center

The project for the construction of the school was approved by the Nippon Foundation. In October 2019, a temporary office in Myawaddy was opened and an administrative officer, an accountant, a logistician and two engineers were recruited. A coordinator, who had been based in Hpa-an, was promoted as a deputy manager to oversee the whole project. Secretary-General Akiko Mori and the chief engineer traveled to Myawaddy to support the team to get the project on track.

■ Activity report in Japan (October-December 2019)

1. Administration / Finances

The registration was completed in Japan through a judicial scrivener.

Office Address: 1-5-6 Kudanminami, Chiyoda-ku, Tokyo 102-0074 Risona Kudan Building 5F.

Corporate Name: General Incorporated Association of Sustainabridge (Normal Type)

Registration Number: 0100-05-030863

Registration date: October 1, 2019

A financial report and documents for e-TAX payment were prepared by an accountant.

2. Human resources

Mr Gaku Manago was recruited as a representative for the office in Hpa-An. His employment contract was dully concluded with the dispatch date for January 28, 2020.

■ Financial Statement

< Balance Sheet >

(Unit:JPY)

Account title	Amount used in the current term	Amount used in the previous term	Remark
I Assets			
Total Assets	0		
II Liabilities			
1. Current liabilities			
Other payable	4,950		
Income taxes payable	17,500		
Suspense receipts	258,991		
Total for current liabilities	281,441		
Total Liabilities	281,441		
III Net Assets			
1. Restricted Net Assets			
Total restricted assets	0		
(Allocated for assets for basic fund)	0		
(Allocated for restricted assets)	0		
2. Unrestricted Net Assets	△281,441		
(Allocated for assets for basic fund)	0		
(Allocated for restricted assets)	0		
Total Net Assets	△281,441		
Total Liabilities and Net Assets	0		

<Net property increase / decrease statement>

(Unit:JPY)

Item	Current year	Previous year	increase/decrease
I Unrestricted Net Assets			
(1) Income			
Total Income			
(2) Expenditure	0		
Operating expense	0		
Administrative expenses	263,941		
Traveling and Transportation expenses	23,337		
Communication expenses	3,238		
Supplies expenses	8,000		
Rents	24,570		
Taxes and dues	102,250		
Miscellaneous expenses	102,546		
Total Expenditure	263,941		
Profit or loss from valuation before adjustment in total charges of current operation	△263,941		
Total changes in unrestricted net assets before taxes	△263,941		
Corporate, inhabitant, and enterprises taxes	17,500		
Total changes in unrestricted net assets	△281,441		
Unrestricted net assets at beginning of year	0		
Unrestricted net assets at end of year	△281,441		
II Restricted Net Assets			
Transfer to unrestricted net assets			
Total changes of restricted net assets for the year	0		
Restricted net assets at beginning of year	0		
Restricted net assets at end of year	0		
III Net asset at end of year	△281,441		

Notes on financial statements

1. Key accounting policies

(1) The financial statement is prepared according to the "Official corporate accounting standards". Under this standard, the income statement of Article 123, Paragraph 2 of the Act on General Incorporated Associations and General Incorporated Foundations is called the net property increase / decrease statement.

(2) Accounting for consumption tax, etc.

All accounts are tax inclusive.